

**Finance Subcommittee (of the School Committee)**  
**10/29/21**  
**Minutes**

Jeanne Downs, chair  
Ellen Grieco  
Ellen Whittimore, Director of Finance and Operations

Jeanne called the meeting to order at 11:11 am and noted it was being recorded by Waycam. The following items were discussed:

**Public Comment**

None.

**Capital Project Update**

Ellen W. reported that the elementary storage bids are in. The scope of the project will be storage for Claypit Hill with add alternate 1 being storage at Happy Hollow, add alternate 2 being storage at Loker, and add alternates 3-5 being metal vs. wood. Additional funds will be requested at Town Meeting for the Happy Hollow and Loker projects. The pre-bid conference for the PA System has been scheduled. The construction for the Happy Hollow chairlift is complete and the chairlift ordered. The other Happy Hollow ADA work is in process as is the Claypit playground.

**FY23 Capital Budget Feedback**

Ellen W. reported that bundled projects will be reviewed by the town administrator and town finance director to determine whether they will be spread out over several years. A discussion ensued about the possible elementary school project. Jeanne suggested that a conversation about it take place at a future School Committee meeting.

**Timing**

Ellen W. noted that the town is scheduled to close the FY21 books on Nov. 4<sup>th</sup>. Ellen W. will then present the FY21 final school numbers at the Nov. 17<sup>th</sup> School Committee meeting.

Ellen W. noted that she has been in contact with all the support organizations and hopes to have all their information for the Nov. 17<sup>th</sup> School Committee meeting.

**Bus Parking**

The composition of the bus parking working group was discussed with suggestions of various constituencies to be represented on the group. A possible bus forum was also discussed. Ellen W. noted the need for information for the FY23 budget.

**FY23 Operating Budget**

Ellen W. shared the budget process including meetings with the administrators and reviewing the unmet needs from last year. A discussion ensued about folding the ESSR grant funded programs into the FY23 budget.

### **Special Revenue Funds Budgets**

The Children's Way (TCW) budget will be presented to the subcommittee as early as possible. Ellen W. is meeting with Pat Keefe regarding the BASE budget. The Food Services budget is doing better than projected.

### **CPA Funds**

Jeanne noted that after contacting Gretchen Schuler from the CPA Committee, it appears that the indoor track resurfacing does not qualify for CPA funds.

### **Schedule**

The subcommittee agreed to move its Nov. 29<sup>th</sup> meeting to Nov. 30<sup>th</sup> at 11:30 am.

### **Minutes**

Upon a motion made by Jeanne and seconded by Ellen, the subcommittee voted unanimously (2-0) to approve the following minutes: September 24, 2021, October 4, 2021 and October 15, 2021. The April 16, 2021 minutes were passed over.

### **Matters Not Anticipated**

Upon a motion made by Jeanne and seconded by Ellen, the subcommittee voted unanimously (2-0) to approve the June 8, 2021 minutes.

### **Adjournment**

Upon a motion made by Jeanne Downs and seconded by Ellen Grieco, the subcommittee voted unanimously (2-0) to adjourn at 11:51 am.

Respectfully Submitted,

Jeanne Downs

### **Corresponding Documents**

- September 24, 2021 draft minutes
- October 4, 2021 draft minutes
- October 15, 2021 draft minutes
- June 8, 2021 draft minutes